

Hulland Ward Parish Council

**Unadopted Minutes of a meeting held on Monday 30 September 2019 at 7.30 pm
In the Millennium Village Hall, Hulland Ward**

Present: Cllr P Birkbeck (Chair) Cllr L Neale (Vice Chair)
Cllr M Atkin Cllr D Lewis
Cllr C New Cllr J Scott
Ms L Redfern (Biggin Parish) Mrs B Kirkham (Clerk)

Item	Action
<p>1 Attendance/Apologies Apologies were received from Cllrs Astle, Ward and Morgan; Cllr R Bright (DDDC); Mr T Sadler representing Hulland village.</p>	
<p>2 Approval of Minutes The Council resolved to accept the minutes of the last meeting held on the 2 September 2019 as a true record of that meeting.</p>	
<p>3 Outstanding Items from Previous Minutes All outstanding items were on the agenda.</p>	
<p>4 Briefings/Comments</p> <p>a) <u>District & County Councillors</u> There were no County or District Councillors present.</p> <p>b) <u>Invited comments from Hulland and Biggin Parishes</u> Ms Redfern asked if there had been any progress with the Wheeldon Way development, Cllr Birkbeck responded that nothing had currently been received by the Council. Ms Redfern reported that Biggin Parish would be launching their own neighbourhood watch scheme later in the week. Problems of fly tipping and theft had occurred in Biggin Parish.</p> <p>c) <u>Invited comments from the public</u> There were no members of the public present.</p>	
<p>5 Declarations of Interest There were no declarations of interest in any other items on the agenda.</p>	
<p>6 Village Development</p> <p>a) <u>Development of land off Wheeldon Way, approval of reserved matters</u> No new information had currently been received.</p> <p>b) <u>Biggin View Development</u> The developers were no longer building terraced gardens, so a new application is expected; work continues on the site.</p> <p>c) <u>18/01361/VCOND - APP/3234254 - 19/00031/WREP – Appeal - Penfold Farm, Hulland Village</u> This appeal had been withdrawn.</p> <p>d) <u>19/01051/FUL, Erection of an agricultural livestock building and creation of agricultural track at Land on East Side Hillcliff Lane Turnditch</u> The Council had no objection to this application.</p>	Clerk
<p>7 Village Image & Environment</p> <p>a) <u>Hedge Cutting</u> Main road had been cut; the hedge on the lower sports field had not been cut as the ground is currently too wet. The Council resolved that Cllr New should ask the contractor to carry out the hedge cutting at Snappers Knowe.</p> <p>b) <u>Grass Cutting & Benches</u> Work was going well on the grass cutting. Discussion took place as to whether some of the village benches should be repaired or replaced. The</p>	CN

<p>Council resolved to repair 3 benches at a total cost of £370.</p> <p>c) <u>Publicity/Website</u> New photos for the website were still needed.</p> <p>d) <u>Speed Sign Results & Maintenance Contract</u> It was reported that the Police had a new initiative on speed signs. Cllr Ward to be asked to contact PCSO Jo Dales.</p> <p>e) <u>Pavement at Peel House</u> This matter is currently on hold. Clerk to contact the developer of the Darne houses regarding possible financial support.</p> <p>f) <u>Village Hall Car Park</u> This matter to be carried forward to next meeting. Clerk to contact Cameron Homes and check progress on the planning</p> <p>g) <u>Order for Christmas Trees for 2019</u> After discussion the Council resolved to order 12 full Christmas trees to go on the lamp posts at cost of £1500. Previously the Council had paid for 12 half Christmas trees but last year the Council had received full trees from the contractor as a good will gesture. The Council generally felt that in the future they would need to seek sponsorship for this expenditure to be sustainable.</p> <p>h) <u>Litter Picking</u> This matter to be carried forward to the next meeting.</p> <p>i) <u>Defibrillator</u> Cllr Atkin was in the process of updating the contact details for the defibrillator.</p> <p>j) <u>Damage to Black Horse Triangle</u> Councillors had met with the Owner of the Black Horse, various suggestions had been made to prevent lorries turning at this junction, the aesthetic appearance of the site needed to be considered. Cllr Birkbeck agreed to contact the County Council Officer responsible for Highways.</p> <p>k) <u>Inspection of Footpaths in the Parish</u> The footpaths officer for the Ramblers Association had reported problems with a stile. Clerk to check if this work had been reported to the Footpaths Officer. The Parish Council grant covers cutting back of undergrowth and resurfacing of small areas. Clerk to invite to Footpaths Officer to the next meeting.</p> <p>l) <u>Intakes Lane Crossroads</u> The data circulated from Cllr Ratcliffe only showed 5 accidents in the last 18 months at this junction. It was generally felt that accidents were being under reported or only reported where someone had been hospitalised. The Council was waiting for more information from Cllr Ratcliffe.</p> <p>m) <u>Neighbourhood Watch</u> The Council agreed that information should go in the next Hulland Herald regarding the 3 Neighbourhood Watch Schemes for Biggin, Hulland and Hulland Ward. Cllr Atkin to do a report for the Hulland Herald.</p> <p>n) <u>Street Naming & Numbering of the new development on land East of Les Ardennes</u> The Council had received a query from the District Council regarding the road name outside the Les Ardennes development. After discussion the Clerk was asked to report that the Council believed this road to be Waterlagg Lane from the Black Horse Junction to where the road meets the Cross o' th' hands/ Derby Road.</p>	<p>JS</p> <p>WW</p> <p>WW</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p></p> <p>MA</p> <p>PB</p> <p>Clerk</p> <p></p> <p>MA</p> <p>Clerk</p> <p>Clerk</p>
<p>8 Finance & Administration</p> <p>a) <u>Update on Finances</u> The balance in the Unity Trust Account was £31,075.65.</p> <p>b) <u>Approval of Invoices & Expenses</u> The Council approved the following items of expenditure:</p>	

Cartwright Landscaping	1,040.00
Clerk's Salary	244.74
Nest Pensions	25.81
Clerk's Expenses	16.00

c) Reclaiming VAT for the Village Hall expenditure

The Council were still awaiting a reply from the Auditor.

d) Ownership of the Slangs Land

Clerk was to supply documents to the Council's solicitors; the cost of the legal work was likely to be around £5-600.

e) Approval of Electronic Banking Payments

The Council approved a resolution to make payments via electronic banking wherever possible.

f) Approval of Council Policies:

1) Asset Register

The Council approved the Asset Register as presented, Clerk was asked to resolve the query regarding whether the Village Hall should be listed on the Asset Register.

2) Code of Conduct

The Council resolved to accept and abide by the Code of Conduct.

3) Financial Regulations

The Financial Regulations had been updated and the Council resolved to accept these as presented.

4) Standing Orders

These were to be presented at the next meeting.

5) Risk Assessments

A risk assessment to cover the erection of the Village Christmas tree and hedge cutting activity needed to be added to the current risk assessments, these would then be presented at the next meeting.

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9 Review & Update on Capital Projects

Nothing to report at present.

10 Councillors Reports & Observations

Councillors made the following comments:

- Village hall Committee would prefer that the speed sign battery charging is not done in the office, as there are no fire indicators or alarms in the office or corridor.
- The Mobile Post Office is now in the village on Mondays 12.30-2pm.
- A disabled resident had requested that dropped kerbs be put at the entrance of new developments rather than further into housing estates.
- It was noted that a plastic fence had been erected on one property which adjoins the Slangs land.
- Following the Darne development, adjoining farmland was experiencing significant flooding issues and this was likely to be exacerbated after the Les Ardennes Development is completed. It was suggested that the owner of the farmland should make a formal complaint to the District Council case officer
- A fence adjoining the sports field has now encroached further on to the field and is less than 1 metre from a surface drain. The Clerk to contact the District Council to see if this problem should be resolved by the owners or leaseholders.
- Surface water is a problem on Alport Close. Cllr New to obtain quote for a

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new grit bin.	
11 Correspondence Copies of Clerks & Councils Direct were made available to Councillors, all other information had been circulated by email.	
12 Date of Next Meeting The next Parish Council meeting was planned for Monday 4 November at 7.30 pm in the Village Hall. Clerk to circulate meeting dates for next year for consideration at the next meeting. The meeting closed at 21.30.	Clerk

Signed.....

Dated 4 November 2019

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