

Hulland Ward Parish Council

To: The Members of Hulland Ward Parish Council

You are summoned to attend the **Annual Meeting of Hulland Ward Parish Council on Monday 17 May 2021 in Hulland Ward Millennium Village Hall at 6.30 pm (immediately following the Open Parish Meeting)**

Apologies to the Clerk prior to the meeting please.

Brenda Kirkham
Clerk to Hulland Ward Parish Council
11 May 2021

Due to Covid-19 restrictions Councillors and members of the public should remain socially distanced at all times. The wearing of face masks is required in the Village Hall unless medically exempt. A maximum number of 6 members of the public (including District and County Councillors) can be in the building at any one time.

AGENDA

1. Attendance/Apologies
2. Election of Parish Council Chair
3. Election of Parish Council Vice-Chair
4. Approval of Minutes of the meeting held on the 13 April 2021
5. Outstanding items from previous meetings
6. Briefings/Comments:
 - a) District and County Councillors
 - b) Invited comments from Hulland and Biggin Parishes
 - c) Invited comments from the public
7. Declaration of any interests
8. Village Development:
 - a) 21/00427/CLEUD - Certificate of lawful existing use - use of outbuilding as a separate dwelling house (Use Class C3) - Barn At Mukkibruk Farm Intakes Lane Turnditch
 - b) Wheeldon Way Development
9. Village Image & Environment:
 - a) Village Communication – New Website/Facebook Page
 - b) Village Hall Car Park Extension
 - c) Speeding Issues – Signs/Community Speed Watch
 - d) Neighbourhood Watch
 - e) Play Area Inspections & Damage to signs
 - f) Phone Box at Cross o’th’ Hands

- g) Great British Spring Clean/Village Tidy Up
- h) Notice Board at the top of Ashes Avenue
- i) Hulland Football Club

10. Finance and Administration:

- a) Council response to remote meeting legislation
- b) Social Media Policy
- c) Update on Finances
- d) Invoices and Expenses for approval at this meeting:

| | |
|--------------------------|--------|
| Cartwright Landscaping | 846.25 |
| Came & Co Insurance | 689.50 |
| J Taylor | 100.00 |
| Viking (2 invoices) | 53.26 |
| E'on | 4.06 |
| Lester Lowe (3 invoices) | 177.60 |
| DALC | 50.00 |
| Clerk's Salary | 398.66 |
| Nest Pensions | 47.32 |
| Clerk's Expenses | 37.47 |

11. Audit 2020/21

- a) Internal Auditor's Report
- b) Approval of Annual Governance Statement for 20/21
- c) Approval of Annual Accounting Statement for 20/21
- d) Approval of Certificate of Exemption for 20/21

12. Review & Update on Capital Projects

13. Councillor's Reports & Observations

14. Correspondence

15. Date of next Parish Council Meeting – Monday 7 June 2021 at 6.30 pm

**Clerk to the Parish Council – Mrs Brenda Kirkham
Tel: 07938 808730 – Email: parishclerk@hullandwardpc.co.uk**